

**Change 3, Department of Defense Instruction 1322.25
Certification Statement**

Dear President/CEO/Chancellor,

This notice is to inform you of Change 3 to Department of Defense (DoD) Instruction 1322.25, "Voluntary Education Programs," issued on July 7, 2014.

The following paragraph header was added to the DoD Voluntary Education Partnership Memorandum of Understanding (MOU): "Educational institutions will comply with these requirements for the return of TA funds:" (Appendix to Enclosure 3, Figure 1, Section 4.f.2. (page 41))

With the publication of Change 3, all educational institutions with an active DoD Voluntary Education Partnership MOU will have until 11:59 p.m. EST on September 5, 2014 to sign the revised DoD MOU (July 7th version). Since you have already signed the DoD MOU (May 23rd version), you must acknowledge the Change 3 revision by signing the below certification statement:

"I certify that I have reviewed Change 3, Department of Defense Instruction 1322.25, "Voluntary Education Programs," and accept the modified term (Appendix to Enclosure 3, Figure 1, Section 4.f.2.). Further, I acknowledge signature on this certification statement is issued in place of the requirement to sign a revised Department of Defense Voluntary Education Partnership Memorandum of Understanding and both the effective date and expiration date of the previously signed DoD MOU (May 23rd version) remain unchanged."

Signing Authority – Signature

Signing Authority - Typed or Printed Name / Title

Educational Institution Name

Date

This above certification statement must be completed and submitted by 11:59 p.m. EST on September 5, 2014 to meet the requirements of Change 3, DoDI 1322.25. Educational institutions that do not meet the requirements of Change 3, DoDI 1322.25, by signing the certification statement will have their active DoD MOU (May 23rd version) terminated on 11:59 p.m. EST on September 5, 2014.

Please print, complete, scan and email the above signed certification statement to voledconcerns@navy.mil. You will receive a confirmation email after the certification statement has been uploaded to your DoD MOU Verification Application.

For more information or assistance, please contact the DoD MOU Team at voledconcerns@navy.mil or 850.452.1111 x3175.

Sincerely,

/Signed/
Dawn Bilodeau
Chief, DoD Voluntary Education
OUSD (P&R), Military Community & Family Policy

July 07, 2014